



APPENDIX A

Source Interlink Career Opportunity Form

POSTING DATE: 3/9/10

POSITION: Corporate Attorney

DEPARTMENT: Legal

LOCATION: Bonita Springs, FL

REPORTS TO: General Counsel

FUNCTIONS:

- Responsible for providing advice on a broad range of generalist duties including complex commercial transactions, development and negotiation of a wide range of business related contracts, handling employment, real estate, insurance or bankruptcy matters.
- Draft and negotiate commercial, employment and supplier contracts including customer service agreements, non-disclosure agreements, employment agreements, labor agreements, leases, statements of work and related transactional documents
- Provide support as needed to business divisions, such as real estate, finance, human resources, sales and contracts.

REQUIRED QUALIFICATIONS:

- Education—Juris Doctor from accredited law school
- Member in good standing of any state bar
- 1-3 years of substantive commercial legal experience with law firm and/or legal department with knowledge of general corporate legal issues such as bankruptcies, commercial contracts, HR issues, real estate leases, licenses or insurance matters.
- Strong interpersonal skills; ability to effectively interact with savvy and demanding clients
- Exceptional business acumen
- Ability to lead and achieve objectives through persuasion, negotiation, collaboration and effective communication
- Excellent oral and written communication and analytical skills
- Ability to balance multiple priorities and meet established deadlines
- Ability to apply knowledge of multidisciplinary business principles and practices to achieve successful outcomes in cross-functional projects and activities
- Ability to sit for long periods of time analyzing, researching, and validating legal documents
- Concentrated mental and visual demands, working with computer equipment and monitors.
- Computer equipment and software including MS Office Suite; Word, Excel, Power Point, Outlook.

HOW TO APPLY FOR THIS POSITION:

Email resume, letter of interest and salary information to: jobs@sourceinterlink.com